**15 Week Calendar/Schedule for Remedial Classes**

*For each course,* ***the syllabus has a recommended week-by-week schedule*** *for coverage of math topics –* ***We recommend that you follow it to be sure that you adequately cover all topics. Dates for the Dept. Midterm Exam and the Dept. Final Exam (both tries) are FIRM, so instructors MUST BE CERTAIN THAT THEY HAVE COVERED ALL TOPICS INCLUDED ON EACH EXAM, including making time for at least one class meeting dedicated to exam review, before each of these exams.***

|  |  |  |
| --- | --- | --- |
| **Week** | **Dates** | **Major Events**  |
| 1 | Thur 8/28-Sun 9/7 | **First day of class Thur 8/28: Hand out dept. syllabus**, **register all math 8/12 students on** **MyMathLab or MAT 51 students on WebAssign– online free 2 week HW grace period begins****No classes Sat. 8/30 - Mon. 9/1** **NEW: Attendance Roster(COA) date is the 7th day of semester**  |
| 2 | Mon 9/8 - Sun 9/14 |  |
| 3 | Mon 9/15-Sun 9/21 |  |
| 4 | Mon 9/22-Sun 10/5 | ***Tues 9/23 - Classes follow a Friday schedule;*** **No classes wed 9/24- fri 9/26; fri 10/3-sat 10/4**  |
| 5 | Mon 10/6-Sun 10/12  | **No classes Sun 10/12- Mon 10/13***pickup of MAT12 PAAE - first available Wed. 10/8* |
| 6 | **Mon 10/13-Sun10/19** | **MAT12 Pre-Algebra Assessment Exam (PAAE) “6th week” starting Thur 10/9-Sun 10/19***pickup of MAT 8/51 Midterm Exam -first available Tue. 10/14* |
| 7 | **Mon 10/20-Sun 10/26** | **MAT 8/51 DEPT. MIDTERM EXAM “7th week” starting Thur 10/16-Sat 10/25** |
| 8 | Mon10/27-Sun11/2 | Dept. Midterm grades due  |
| 9 | Mon 11/3-Sun 11/9 | *Last day for students to withdraw officially with W grade is Thur* ***11/6****; Students who do not withdraw officially but stop attending at any time receive a WU* |
| 10 | Mon 11/10-Sun 11/16 |  |
| 11 | Mon 11/17-Sun 11/23 |  |
| 12 | Mon 11/24-Sun 11/30 | *Dept. final first becomes available for pickup in the Math Lab on Wed. 11/26**College closed Thur 11/27-Sun 11/30* |
| 13 | Mon 12/1-Sun 12/7 | **\* MAT 12/51 DEPT. FINAL EXAM starting in the 13th week Tue 12/2 - 14th  week Mon 12/15** **\* NOTE: Instructors have the option to give the in class Final Exam on the 13th or 14th week.**  |
| 14 | Mon 12/8-Mon 12/15 | **\*DEPT. FINAL EXAM (MAT 12, MAT 51) \*see note** **First Try** **DEPT. FINAL EXAM (MAT 8)** |
|  **Final Exams Week****15** | Tue 12/16-Mon 12/22 | **-CUNY WIDE MATH EXAM (MAT 12, MAT 51) scheduleTBA****-Second Try DEPT. FINAL EXAM (MAT 8)****-2nd Try PAAE (MAT 12 students) by appointment** |
|  |  | **Final grades due – Date will be announced** |