

If you are teaching MAT 8 or MAT 12 there is no more upgrade process. Once you login to [www.mymathlab.com](http://www.mymathlab.com) with the user name and password that the Math Department will provide, you will have instructor's access. PLEASE DO NOT request any upgrade.

The courseID for all MAT 8 and MAT 12 courses will be posted in the Math Department and the adjunct office early next week.

Mat 051 class Key will also be posted.

As a reminder:

1. If you are teaching MAT 8 or MAT 12 all students must be given the **COURSE ID**
2. If you are teaching MAT 51 all students must be given the **Class Key** .  
**This should be done during the first week of class, and I strongly suggest you to check with the students to make sure they are all registered to use the online platform.**

Thank you,  
Mark Jagai  
Borough of Manhattan Community College  
Mathematics Department  
Lecturer & Technology Coordinator  
Room N599  
Tel: (212) 220-1344  
Fax: (212) 748-7459