

Dear MAT 8 and MAT 51 Professors:

Please find attached:

1. Midterm Exam Procedure Memo for Fall 2015
2. Updated Intervention Referral Form for Fall 2015
3. Instructions for posting scores on the WebAssign grade book

**The memo includes all Midterm Exam information.**

It includes the following dates:

- start date to pick up exam
- dates to administrate exam
- date by which to submit roster with Midterm scores to Math Lab rm S535
- date by which to post Midterm scores on the WebAssign grade book - instructions also on the website: [bmccremmath.commonscuny.edu](http://bmccremmath.commonscuny.edu)

All remediation information can also be found on the website:  
[bmccremmath.commonscuny.edu](http://bmccremmath.commonscuny.edu)

If you have any questions or concerns, contact us immediately.

Regards,

Ellen and Jenna

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